

TRANSFER OF CREDIT

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION:

The transferability of credits you earn at American University of Health Sciences (AUHS) is at the complete discretion of an institution to which you may seek to transfer. Acceptance of credits, degree, or certificate you earn at AUHS is also at the complete discretion of the institution to which you may seek to transfer. If the credits, degree, or certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all your coursework at that institution. For this reason, you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending AUHS to determine if your credits, degree, or certificate will transfer.

At present, we do not have an articulation agreement or transfer of credit agreement with any other institutions. However, we do accept transfer of credit, and this is detailed below. Following the guidelines of transfer credit policy from the American Association of Collegiate Registrars and Admissions Officers (AACRAO), the department head of the program as well as the Chief Academic Officer at AUHS will evaluate all previous college work in relation to the requirements of the program of study.

The Admissions Department converts semester units of credit transferred to the university to quarter units by multiplying semester-unit totals by one and a half (1½). All undergraduate degree accepted students will be issued a transferred credit summary upon enrollment that serves as a basis for determining remaining requirements for the students' specific objectives. The student is held responsible for submission of one of the required documents below to the Admissions Department for transfer credit verification and evaluation.

Student, School of Nursing during lecture

- School catalog showing that the institution where the credit was earned, or
- A copy of the course syllabus with a class content outline sufficient in length and content to determine the depth and scope of the course, and
- An official transcript containing the grade received for the course.

TRANSFER OF CREDIT POLICY

1. All credits/units from other schools proposed for transfer must be verified and evaluated for credit to be established. Credit for comparable coursework required in the program of study must have been completed at an accredited institution recognized by the United States Department of Education within 10 years of admission to AUHS.
2. Credit for coursework identified by such institutions as remedial, or in other ways as being nontransferable will not be accepted toward the satisfaction of baccalaureate degree within limitations of transfer credit requirements and a maximum number of transfer units.

3. Upper-division credit (300 and 400 series courses) is not allowed for courses taken in a community college, occupational or vocational schools.
4. Coursework, to be considered transferable, must have been achieved with a minimum GPA required by the program of study.
5. Credit is awarded for college-course work completed at appropriately accredited institutions.
6. A maximum of 48 semester (72 quarter) units/credits is allowed to be transferred to undergraduate programs, and a maximum of 6 semester (9 quarter) credits for the graduate program.
7. **List of Co-requisite courses may be transferred into Graduate Study.**

Course Number/Title	Quarter Credit Units
CR 100 Medical Terminology	1.5
CR 500 Human Anatomy & Physiology	3.5
CR 688 Communication Skills Development	3

AUHS Transferrable Courses:

Transferrable Courses:

AUHS General Education Course Number/Title Course Quarter Credit Units Anthropology 250- Cultural Anthropology 4 Art 200 Medical Illustration I 3 Art 300 Medical Illustration II 3 Communications 150- Oral Communications & Public Speech 4 English 101- English Composition 4 English 207- Creative Writing 4 Economic 202- Micro-Economics 4 Economic 302—Macro-Economics 3 History 101- American History & Constitutions 4 **Nursing310- Human Life Cycle 4 **Nutrition 230- Nutrition 3 Philosophy 160—Critical Thinking 4 Philosophy 304 -Ethics 4 Political Science 101—American Political Institutions 4 Psychology 100 —Psychology 4 Sociology 100 — Sociology 4

Course Number/Title	Course Quarter	Credit Units
Anthropology 250-Cultural Anthropology		4
Art 200 Medical Illustration I		3
Art 300 Medical Illustration II		3
Communications 150- Oral Communications & Public Speech		4
English 101- English Composition		4
English 207- Creative Writing		4
Economic 202- Micro-Economics		4
Economic 302—Macro-Economics		3

History 101- American History & Constitutions		4
Nursing 310- Human Life Cycle		4
Nutrition 230- Nutrition		3
Philosophy 160—Critical Thinking		4
Philosophy 304 -Ethics		4
Political Science 101— American Political Institutions		4
Psychology 100 —Psychology		4
Sociology 100 —Sociology		4

Course Number/Title Course Quarter Credit Units Chemistry 151A&B and 151A&B L-General, Organic and Biochemistry with Lab 6 Biology 200A and 200A L-Human Anatomy with Lab 4 Biology 200B and 200B L-Human Physiology with Lab 4 **Biology 230-Pathophysiology 4 Microbiology 201 and 201 L-Microbiology with Lab 4 **Pharmacology 210-Clinical Pharmacology 3 Physics 305 and 305-College Physics with Lab 5 Physics 403 and 403 L-College Physics with Lab

Course Number/Title	Course Quarter	Credit Units
Chemistry 151A&B and 151A&B L-General, Organic and Biochemistry with Lab		6
Biology 200A and 200A L-Human Anatomy with Lab		4
Biology 200B and 200B L-Human Physiology with Lab		4
Biology 230-Pathophysiology		4
Microbiology 201 and 201 L-Microbiology with Lab		4
Pharmacology 210-Clinical Pharmacology		3
Physics 305 and 305-College Physics with Lab		5
Physics 403 and 403 L-College Physics with Lab		

AUHS General Education Course Number/Title Course Quarter Credit Units Mathematics 110— Quantitative Reasoning 4 Statistics 415—(Bio) Statistics 4 Calculus 102- Calculus I 4 Calculus 201- Calculus II 4

Course Number/Title	Course Quarter	Credit Units
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Mathematics 110— Quantitative Reasoning		4
Statistics 415—(Bio) Statistics		4
Calculus 102- Calculus I		4
Calculus 201- Calculus II		4

** Only available for Nursing Students

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CREDIT BY EXAMINATION

Students enrolled in any undergraduate programs at AUHS who wish to receive credit for knowledge gained through prior education may challenge a course or requirement. Comprehensive Proficiency Examinations are available on a limited basis and at the discretion of the department Dean/Chairperson. Students are responsible to attend classes until they have passed the CBE challenge successfully. By request only and follow these steps:

1. Submission of an approved "Course Verification Form" and Request of "Credit by Examination" Form to Student Services and Affairs by the deadline.
2. Once proper documents are reviewed and approved, students should pay a non-refundable examination fee.
3. Student Services will arrange the date of the exam.
4. If you pass the exam, credit (CR) for the class will appear on your transcript as test credit for the semester and you will be dropped from the class.
5. If you do not pass the exam, you must need to register and enroll in the class.

Fee: The examinations are listed in the course schedule. A \$500 non-refundable fee rather than tuition applies. Specific information regarding these examinations is available from the Student Services and Affairs. Students are responsible for course fees if they fail the challenge examination.

Required documents: An official transcript accompanied by a course syllabus/description; an approved request form by the Chief Academic Dean or Senior Administrator or by the Chairman of the related department.

Restriction:

- A maximum of eighteen (18) semester units/twenty-seven (27) quarter units (undergraduate program) or six (6) semester/nine (9) quarter units (graduate program) may be earned through proficiency examinations.
- A Total number of units either by transfer or by examination should not exceed 48 semester units or 72 quarter units.
- Students are responsible to attend classes until they have passed the course.
- A course may be challenged by examination only once.

Grading: In order to receive credit, the student must pass a comprehensive proficiency examination. The grade assigned for credit by examination is recorded in the same manner as for other courses. Credit is not given for any class which the student has previously attempted and failed or for which he/she has previously sought credit by examination. Only CR (credit) will be

awarded for these examinations (No record of failures will appear on a student's transcript.) All credit awarded in this manner will be so noted on the student's transcript.

TRANSFERABILITY OF CREDITS

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There is no extra charge for students to request transfer credit.

CREDIT FOR PRIOR EXPERIENTIAL LEARNING

The University does not at this time accept or give credit for Prior Experiential Learning. However, students who wish to receive Veteran benefits must submit a statement of previous training to the school for consideration. All appropriate credit will be allowed and recorded on a veteran student's enrollment record and the length of the course will be shortened appropriately. In keeping with the policies of the Veterans Administration, we do accept up to 12-quarter credit units/hours of prior experiential learning for veterans. Award of prior credit is done on a case-by-case basis and is dependent on credit awarded by the Military for its schooling such as basic training, Officer's Candidacy schooling, Command and General Staff etc., or appropriate, creditable prior military experience (e.g., service in a foreign war, service during wartime, continuous and prolonged service to the military, etc.).

The veteran must request and provide the following:

- All transcripts
- Acknowledgement and receipt of military schooling
- A statement which explains prior experiential learning

The above items and experiences are examined, analyzed, and if appropriate may be applied to the area of study as part of the AUHS degree in the chosen area.

CREDIT FOR EXTERNAL EXAMINATIONS

AP/IB/CLEP Examination Credit

The three (3) standardized examinations recognized by the university to determine knowledge and skill level to be exempted from certain courses or requirement are:

1. Advanced Placement (AP) tests
2. The College Level Examination Program (CLEP)
3. The International Baccalaureate (IB) program

Credit for Advanced Placement (AP) Exams

The Advanced Placement Program sponsored by the College Board and administered by Educational Testing Service (ETS) offers secondary school students with the opportunity to participate in challenging college-level coursework while still in high school. Students who have successfully completed courses in the Advanced Placement Program (AP) of the College Entrance Examination Board defined as receiving a score of 3, 4 or 5) shall be granted credit for each advanced placement course toward graduation, advanced placement in the university's sequence of courses and credit for curriculum requirements.

AP Exam Subject	Credit for AUHS Course Code	Quarter Credit Units	AP Score
Art, Studio Art, Drawing	Art 200 Medical illustration I with portfolio	3	3, 4, 5
Calculus B/C	Calculus 102 - Calculus I	4	3, 4, 5
Chemistry	Chemistry 151A/B and 151 A/B (L)	6	4, 5
English Language and Composition	English 101: College Composition	4	3, 4, 5

AP Exam Subject Credit for AUHS Course Code Quarter Credit Units AP Score Microeconomics Economics 202: Microeconomics 4 3,4, 5 Macroeconomics Economics 302: Macroeconomics 3 3,4, 5 Government Political Science 101: American Political Institutions 4 3,4, 5 Physics B: Mechanics Physics 305 and 305L: College Physics I 5 4, 5 Psychology Psychology 101: General Psychology 4 3,4, 5 US History History 101: American History and Constitutions 4 3,4, 5 Physics B: Mechanics Physics 305 and 305L: College Physics I 5 4, 5

AP Exam Subject	Credit for AUHS Course	Code	Quarter Credit Units	AP Score
Microeconomics	Economics 202: Microeconomics	202	4	3, 4, 5
Macroeconomics	Economics 302: Macroeconomics	302	3	3, 4, 5
Government	Political Science 101: American Political Institutions	101	4	3, 4, 5

Physics B: Mechanics	Physics 305 and 305L: College Physics I	305 and 305L	5	4, 5
Psychology	Psychology 101: General Psychology	101	4	3, 4, 5
US History	History 101: American History and Constitutions	101	4	3, 4, 5

Credit for College Level Examination Program (CLEP)

CLEP is a national program that allows students to obtain credit by examination. CLEP examinations are computer-based and create instant score reports. CLEP examinations cover material taught in courses that most students take as requirements in the first two years of college. Each exam is 90 minutes long and primarily comprises multiple-choice questions; however, some exams do have fill-ins.

The CLEP program's long-standing policy limiting test retakes to every six (6) months provides students an opportunity to spend additional time preparing for the exam or the option of taking a classroom course. Please visit the CLEP rep Center on the College Board website at [\[URL\]](#) for useful tips on assessing and preparing for any of the CLEP exams.

AUHS accepts twelve (12) quarter units of CLEP results, subject to achievement of the scores indicated. AUHS does not offer CLEP. Applicants must complete the exam and submit the score along with their application.

Subject	Course Number	Title	Quarter Credit Units	Passing Score
American Government	Political Science 101	US Government	4	60%
Analyzing & Interpreting Literature	English 101	English Composition	4	50%
College Algebra	Math 110	College Algebra	4	50%
Calculus	Calculus 102	Calculus I	4	60%
History of the United States II	History 101	American History & Constitutions	4	60%
Human Growth and Development	Nursing 310	Human Life Cycle	3	60%
Introductory Psychology	Psychology 100	General Psychology	4	50%
Introductory Sociology	Sociology 100	Introduction to Sociology	4	50%

Principle of Macroeconomics	Economics 302		4	60%
Principle of Microeconomics	Economics 202	Microeconomics	3	60%

Credit for The International Baccalaureate (IB) Program

IB program is a Geneva-based program of study offered through high schools throughout the world. The program consists of a comprehensive system of courses and examinations that focus on the development of a high quality, liberal arts education (visit <http://www.ibo.org/> for more information). AUHS recognizes the IB program, so applicants may be awarded credits in the subject areas listed below by passing the stated IB examinations with stated scores.

IB Exam Subject Credit for AUHS Course Quarter Credit Units Accepted Score Chemistry HL Chemistry 151A/B 6 6, 7 Economics HL HUM 202: Microeconomics 3 5, 6, 7 Math SL College Algebra 4 5, 6, 7 Math HL Calculus 102: 4 6, 7 Further Math SL Calculus 201: Calculus II 2 6, 7 Physics HL Physics 305 and 305L: College Physics I 5 6, 7 Psychology HL Psychology 101: General Psychology 4 6, 7 Social Anthropology HL Anthology 250: Cultural Anthropology 4 5, 6, 7

IB Exam Subject	Credit for AUHS Course	Quarter Credit Units	Accepted Score
Chemistry HL	Chemistry 151A/B	6	6, 7
Economics HL	HUM 202: Microeconomics	3	5, 6, 7
Math SL	College Algebra	4	5, 6, 7
Math HL	Calculus 102	4	6, 7
Further Math SL	Calculus 201: Calculus II	2	6, 7
Physics HL	Physics 305 and 305L: College Physics I	5	6, 7
Psychology HL	Psychology 101: General Psychology	4	6, 7
Social Anthropology HL	Anthology 250: Cultural Anthropology	4	5, 6, 7

NOTE: 1A student who receives an "I/INC" that results in a CGPA below the SAP standards will be placed on probation until such time as the "I/INC" is removed and the CGPA is reevaluated

LVN 45-Unit Option

The LVN 45-Unit Option is mandated by California Administrative Code, Title 16, Article 3, Section 1429. California law for nurses requires that every school makes it possible for the award of credit to allow an LVN to receive enough credits to sit for the RN-NCLEX examination in the state of California.

The LVN 45-unit option was designed as a career ladder for California Licensed Vocational Nurses (LVN) wishing to become registered nurses. While most states do not recognize California's LVN 30

or 45-Unit Options and will not issue RN licenses to these LVNs, the Board of Nursing (BRN) in California mandates that every California school makes the option available to licensed vocational nurses (LVNs). The number of units (30 or 45) depends on quarter or semester options. AUHS is on a quarter unit system and therefore a 45-unit option is mandated by law.